



LIVE AND ONLINE: USING ON DEMAND STREAMING

The Bernard Kleiman JobLink Learning Center and the Leon Lynch Learning Center have invested in equipment that allows students to both receive traditional classroom instruction and online availability. Each live class is recorded and then uploaded and made available online within 48 hours of the live class.

The following explanation is for those who are not geographically able to attend the classes, do not have telecasting equipment and would only stream (watch online) classes. Our L&O classes are uploaded to:

www.Careerdevelopmentchannel.org

How to Find the Current Classes

The JobLink coordinator normally sends an email to all ICD coordinators with a flyer of the upcoming classes. Her email is: marcia.taylor@bkjoblink.org

Otherwise, you may go online to view the current catalog at: www.bkjoblink.org

Look for the Live and Online tab to find a page listing the current– L&O classes at both Leon Lynch and

JobLink. Look for the logo -  that marks those classes throughout the catalog.

All of those classes are available for streaming.

How to Register for an L & O Class

Please call or write to our L & O contact, Karen Farrer: karen.farrer@arcelormittal.com; 219-3998135

There are two ways of registering your student into the database. Karen can create a section that she can share with you or if you prefer, you can create the section and share that with Karen.

Karen will send you an informational sheet that includes access information for the class for you to give the student.

Site Coordinator's Role

1. Coordinate book purchase with the instructor or with the JobLink coordinator.
2. Enroll students in the database.
3. Introduce students to how L & O classes works and how to access the videos and handouts.
4. Contact the webmaster/instructor in a timely fashion if any problems arise.

Paying for an L & O Class

Each instructor will send site coordinators an invoice for the class. Please note that the *streaming only classes are charged at half course price*. So a \$400 per person charge will only be \$200 for those students who are only participating through streaming.

In addition, site coordinators will receive an invoice for the tech fee for all L&O students from our webmaster, Bill Needles. The tech fee is based on the number of weeks a class runs; the cost ranges between \$15 to \$45 per enrolled student.

Webmaster's Obligation

1. Provide timely technical assistance to students and site coordinators using the system. Bill's contact information: bill.needles@PC-PlusUSA.com ; 219-793-5143
2. Upload each recorded class within 48 hours of the recording. Maintain the recordings on the website for at least three weeks after the live class.
3. Upload and make available to students any handouts provided by the instructors
4. Maintain the website.



live online

What are Live and Online classes?

Go to careerdevelopmentchannel.org to see a sample of classes!

MTE Prep

(14 wks.)

This 14 week course will introduce students to topics related to industrial electrical maintenance and troubleshooting. AC/DC circuits and motors, print reading, analog and digital circuits, test equipment, computers, DC crane control, power distribution, PLC's, power supplies, transformers, instrumentation and hydraulics. This course is for people who want to take the Ramsay test, or get a better understanding of MTE principals. Prerequisites: None

Thurs-9/5 to 12/12 9am-12pm or 3:30pm-6:30pm

No Class: 11/28

Location: JobLink Instructor: Michael Vega

Streaming Cost : \$188 Books: \$150 Tech fee: \$45

L&O MTM Prep

(14wks)

This 14-week course will briefly touch on procedures such as welding, machinery, tools, hydraulics, pumps, (both hydraulic and pneumatic), piping, print reading, and more. Prerequisites: None

Tue - 9/10 to 12/10 9am-12pm or 3:15pm-6:15pm

Location: Leon Lynch Instructor: Nick Nash

Treaming Cost: \$228 Books: \$40 Tech fee: \$45

Instructor: William Thomas Cook II

Cost varies- \$38—\$150

Tech fee: \$35

Location: Leon Lynch

Instructor: Bill Needles

\$57 to \$102 per person

Tech fee: \$15

◆ Office 365 in a day

(1wk)

Microsoft Office 365 combined with OneDrive is a great value for most. In just one class we can get you up and running on the industry standard platform for document, spreadsheets, presentations and cloud storage. Works on all computers and mobile devices too!

Prerequisites: None

Wed-12/4

9am-11:30am or 3pm-5:30pm

◆ Taking Stock in Your Life and Finances

(6wks)

The intention of this course is to introduce new-found confidence and understanding of the markets and how they may affect individuals in their financial growth and retirement. The course will teach students how to remove the media noise and biased opinions from news heard and seen daily. Prerequisites: None although each student should submit their email address to tomcook1124@gmail.com in order to be admitted into each live class session.

Tues-8/20 to 9/24

10am-12pm or 4pm-6pm

Online and JobLink



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Business Planning I:

(8 wks)

Introduction to Developing a Business Plan

This course will provide you with the ability to learn what is involved in developing a plan for a successful small business. You will learn about an operational plan, a management plan, a personnel plan, and finally a marketing and financial plan. Prerequisites: None

Thur- 10/24 to 12/19

8am-10am or 4pm-6pm

No Class: 11/28

or 6pm-8pm

Location: Leon Lynch

Instructor: Scott Williams

Streaming Cost: \$250

Tech fee: \$35

Guitar for Everyone

(12 wks)

Guitar for Everyone is designed to teach beginner, intermediate and advanced guitar students to develop, improve and enjoy their progress as guitar players. Thanks to our Live and Online platform our weekly video will be divided into sections addressing all three levels of guitar playing. Prerequisites: Own a guitar

Mon-8/19 to 11/11

11am-12pm or 2-3pm or 3-4pm

No Class: 9/2

Location: JobLink

Instructor: Eric Lambert

Streaming Cost: \$210 per person

Tech fee: \$45

How to Start and Run a Small Business

(6 wks)

This introductory course teaches the basics of starting any type of small business. The course will focus on licenses/permits, taxation, deductible expenses, insurance, record keeping and legal issues. Prerequisites: None

Thur-9/12 to 10/17

8am-10am or 4pm-6pm

or 6pm-8pm

Location: Leon Lynch

Instructor: Scott Williams

Streaming Cost: \$225

Tech fee: \$45

How to Register Your Students

Please call or write to our

L & O coordinator, Karen Farrer: [\[ren.farrer@arcelormittal.com\]\(mailto:ren.farrer@arcelormittal.com\);](mailto:ka-</p></div><div data-bbox=)

219-399-

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Live and Online classes are offered at Leon Lynch Learning Center and at JobLink. Visit our website for more information: careerdevelopmentchannel.org