The Career Development Center, Inc. is a union-negotiated benefit for the Goodyear hourly workers. All classes at the center are at no cost to you!

In addition, all hourly employees have $1,800.00 of Tuition Assistance (per calendar year) available for any classes you would like to take from an accredited college or university.

CALL US TODAY TO GET STARTED!
Computer/Laptop Upgrading & Troubleshooting—Dillon Turner

Not sure what that error message means? Are you running out of memory? This class will teach you the steps to figuring out what’s wrong and how to fix it without calling tech support.

Section 1—Shifts A & C  3:30-6:30 p.m.
September 17-November 7, 2018
Alternating Mondays and Wednesdays

Section 2—Shifts B & D  9:00-12:00 p.m.
September 19-November 5, 2018
Alternating Mondays and Wednesdays

Microsoft Excel—Joyce Estabrook

This basic introductory class to Excel will give you an overview of the spreadsheet application. The program can be used for anything from keeping an address book to calculating loan payments and maintaining a personal budget.

Section 1—Shifts A & C  8:30-10:30 a.m.
September 18-November 8, 2018
Alternating Tuesdays & Thursdays

Section 2—Shifts B & D  3:30-5:30 p.m.
September 20-November 6, 2018
Alternating Tuesdays & Thursdays

Computer Disposal/Wiping Computer of Information Before Disposal—Dillon Turner

Ever wondered how to clear your information off of a computer before getting rid of it? Dillon will teach you to safely remove all your data.

Section 1—Shifts A & C  5:30-7:30 p.m.
November 12-December 5, 2018
Alternating Mondays and Wednesdays

Section 2—Shifts B & D  12:00-2:00 p.m.
October 17-October 31, 2018

Computer Lab—Joyce Estabrook

Need help with something you learned in class? Let us know one week in advance and we will schedule you with our instructor. Space is very limited! See Gina or Kathy for details!

IT Lab—Dillon Turner

Sign up for guidance with Dillon. Very limited space. By appointment only. Signups must be at least a week in advance.
Microsoft Office 2016—Joyce Estabrook
Familiar with Microsoft Office but Office 2016 has you confused? This class will help you become more comfortable with Office 2016.

Section 1—Shifts A & C 3:30-5:30 p.m.
September 18-November 8, 2018
Alternating Tuesdays & Thursdays

Section 2—Shifts B & D 10:30-12:30 p.m.
September 20-November 6, 2018
Alternating Tuesdays & Thursdays

Microsoft PowerPoint—Joyce Estabrook
This basic introductory class to PowerPoint will allow you to become familiar with the presentation component of Microsoft Office. Perfect for creating slide shows for events and meetings.

Section 1—Shifts A & C 10:30-12:30 p.m.
September 18-November 8, 2018
Alternating Tuesdays & Thursdays

Section 2—Shifts B & D 5:30-7:30 p.m.
September 20-November 6, 2018
Alternating Tuesdays & Thursdays

Smartphone Applications—Dillion Tuner
Don’t let your smartphone outsmart you! Take control by learning the various functions, capabilities and applications available for your particular smartphone.

Section 1—Shifts A & C 3:30-5:30 p.m.
November 12-December 5, 2018
Alternating Mondays & Wednesdays

Section 2—Shifts B & D 12:00-2:00 p.m.
September 19-October 8, 2018
Alternating Mondays & Wednesdays

All classes meet on an alternating schedule to accommodate the Goodyear work schedule.
American Sign Language—Dr. Carl Amos
This is an introductory class to learn the shape, place-ment and movement of the hands to convey infor-mation.

Section 1 – Shifts A & C 5:30-7:30 p.m.
September 17-December 5, 2018
Alternating Mondays & Wednesdays

Section 2 – Shifts B & D 5:30-7:30 p.m.
September 19-December 3, 2018
Alternating Mondays & Wednesdays

Bow Making—Denise Wrenn
Want a new bow for the top of your Christmas tree or to add to your wreath? This class is for you!

Sessions meet 4:00-6:00 p.m.
Session 1 Monday, September 17, 2018
Session 2 Wednesday, September 19, 2018
Session 3 Wednesday, December 5, 2018
Session 4 Wednesday, November 28, 2018

Basic Self Defense For Women—David Whitley
This class will give women techniques and knowledge to defend and protect in dangerous situations. Class size is limited. Wear comfortable clothes & shoes.

Section 1 – Shifts A & C 5:30-7:30 p.m.
September 18-October 25, 2018
Alternating Tuesdays & Thursdays

Section 2 – Shifts B & D 5:30-7:30 p.m.
September 20-October 23, 2018
Alternating Tuesdays & Thursdays

Cake Decorating—Pam Boyd & Kelly Hepworth
Learn basic icing techniques using decorating bags, piping bag basics & to use different decorating tips.

Section 1—Shifts A & C 11:00-1:00 p.m.
September 18-October 16, 2018
Alternating Tuesdays & Thursdays

Section 2—Shifts B & D 6:00-8:00 p.m.
September 19-October 17, 2018
Alternating Mondays & Wednesdays
Custom Photo Calendar—Joyce Estabrook
Create a personalized calendar with your own photos. Makes a great Christmas gift! Must bring photos to be used.

Section 1 – Shifts A & C 3:30-6:30 p.m.
Thursday, December 6 & Tuesday, December 11, 2018

Section 2 – Shifts B & D 11:00-2:00 p.m.
Tuesday, December 4 & Thursday, December 13, 2018

Christmas Cards—Joyce Estabrook
Want to create that perfect family Christmas card this year? Bring your photos (limit 5) and let’s design something special for you to share with your friends.

Section 1 – Shifts A & C 3:30-6:30 p.m.
Tuesday, November 27, 2018

Section 2 – Shifts B & D 11:00-2:00 p.m.
Thursday, November 29, 2018

Cupcake Ornaments—Denise Wrenn
Let’s get that tree decorated with some cupcake-styled ornaments. Sure to put a smile on every face!

Section 1 – Shifts A & C 4:00-7:00 p.m.
Monday, November 26, 2018

Section 2 – Shifts B & D 4:00-7:00 p.m.
Monday, November 19, 2018

Cutting Boards—Jeff Guill & Joe Purnell
Let’s make that perfect kitchen cutting board! Introduction to Wood Working is a prerequisite.

Section 1—Shifts A & C 3:30-6:30 p.m.
November 7-December 5, 2018
Alternating Mondays & Wednesdays

Section 2—Shifts B & D 8:30-11:30 a.m.
November 5-November 28, 2018
Alternating Mondays & Wednesdays

Frames-Pictures & Mirrors—
Jeff Guill & Joe Purnell
Ever thought about designing and making your own frames? This is the class for you. Introduction to Wood Working is a prerequisite.

Section 1—Shifts A & C 3:30-6:30 p.m.
October 1-October 24, 2018
Alternating Mondays & Wednesdays

Section 2—Shifts B & D 8:30-11:30 a.m.
October 3-October 22, 2018
Alternating Mondays & Wednesdays
**Guitar Playing—Kurt Kueng**

Learn the basics of playing guitar chords in a variety of musical style. Students will also learn how to care for and tune a guitar properly. Bring your own guitar.

**Section 1—Shifts A & C**
6:00-8:00 p.m.
October 2-November 8, 2018
Alternating Tuesdays & Thursdays

**Section 2—Shifts B & D**
6:00-8:00 p.m.
October 4-November 6, 2018
Alternating Tuesdays & Wednesdays

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**Lamp Shade Makeovers—Denise Wrenn**

Love your lamp but hate your lamp shade? This class will teach you how to give that old shade a new look.

**Section 1—Shifts A & C**
4:00-6:00 p.m.
September 26-October 10, 2018
Alternating Mondays & Wednesdays

**Section 2—Shifts B & D**
4:00-6:00 p.m.
September 24-October 8, 2018
Alternating Mondays & Wednesdays

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**Lamp Making & Repairing—Bill Wolfe**

In this class, learn the fine art of turning every day items into a working lamp.

**Section 1 – Shifts A & C**
3:30-5:30 p.m.
November 1-November 20, 2018
Alternating Tuesdays & Thursdays

**Section 2 – Shifts B & D**
12:00-2:00 p.m.
October 4-October 23, 2018
Alternating Tuesdays & Thursdays
Beginning Photography—Bill Garrett
Beginning — This is for the person who is interested in photography but has no experience.

Section 1 – Shifts A & C 3:30-5:30 p.m.
October 11-December 6, 2018
Alternating Tuesdays & Thursdays

Section 2 – Shifts B & D 9:30-11:30 a.m.
October 9-November 29, 2018
Alternating Tuesdays & Thursdays

Advanced Photography—Bill Garrett
Advanced — This is for the person who is has done some photography but is ready to learn more about the craft.

Section 1 – Shifts A & C 6:00-8:00 p.m.
October 11-December 6, 2018
Alternating Tuesdays & Thursdays

Section 2 – Shifts B & D 12:00-2:00 p.m.
October 9-November 29, 2018
Alternating Tuesdays & Thursdays

Spanish-Basic Beginning—Julie Sandoval
Have you always wanted to learn Spanish? This is your chance to learn the basics.

Section 1 – Shifts A & C 6:00-8:00 p.m.
September 18-October 25, 2018
Alternating Tuesdays & Thursdays

Section 2 – Shifts B & D 6:00-8:00 p.m.
September 20-October 23, 2018
Alternating Tuesdays & Thursdays

Wreaths & Centerpieces—Denise Wrenn
Tired of paying all of that money for beautiful wreaths? Learn how to make your own.

Section 1 – Shifts A & C 4:00-6:00 p.m.
October 15-November 7, 2018
Alternating Mondays & Wednesdays

Section 2 – Shifts B & D 4:00-6:00 p.m.
October 17-November 14, 2018
Alternating Mondays & Wednesdays
Scroll Saw—Bill Wolfe
Learn to cut intricate curves in wood to make a craft or piece of art. Introduction to Wood Working is a prerequisite.

Section 1—Shifts A & C 3:30-5:30 p.m.
September 18-October 25, 2018
Alternating Tuesdays & Thursdays

Section 2—Shifts B & D 9:30-11:30 a.m.
September 20-October 23, 2018
Alternating Tuesdays & Thursdays

Ornamental Welding—Debra Smith
Learn to heat and bend metal for beautiful art and yard projects. Welding is a Prerequisite.

Shifts A & C—Alternating Tuesdays & Thursdays
Section 1A 8:30-10:30 a.m.
Section 1B 11:00-1:00 p.m.
Section 1C 1:30-3:30 p.m.
Section 1D 4:00-6:00 p.m.
September 18-November 8, 2018

Shifts B & D—Alternating Tuesdays & Thursdays
Section 2A 8:30-10:30 a.m.
Section 2B 11:00-1:00 p.m.
Section 2C 1:30-3:30 p.m.
Section 2D 4:00-6:00 p.m.
September 20-November 6, 2018

Small Engine Repair—Daniel Martin
Frustrated with that weed eater or lawnmower that just won’t crank? Our knowledgeable instructor will teach you how to get your small engine running again.

Section 1—Shifts A & C 5:30-8:30 p.m.
September 17-December 5, 2018
Alternating Mondays & Wednesdays

Section 2—Shifts B & D 5:30-8:30 p.m.
September 19-December 3, 2018
Alternating Mondays & Wednesdays
Intro to Wood Working—
Jeff Guill & Joe Purnell
Participants will build a very versatile piece made from plywood that has many office or garage uses.

**Section 1 – Shifts A & C**  
8:30-11:30 a.m.  
September 17-October 1, 2018  
Alternating Mondays & Wednesdays

**Section 2 – Shifts B & D**  
3:30-6:30 p.m.  
September 19-October 3, 2018  
Alternating Mondays & Wednesdays

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Welding—Debra Smith
An introduction to basic welding, safety, equipment, procedure, and processes.

**Shifts A & C-Alternating Mondays & Wednesdays**
Section 1A  
8:30-10:30 a.m.  
Section 1B  
11:00-1:00 p.m.  
Section 1C  
1:30-3:30 p.m.  
Section 1D  
4:00-6:00 p.m.  
September 17-November 26, 2018

**Shifts B & D-Alternating Mondays & Wednesdays**
Section 2A  
8:30-10:30 a.m.  
Section 2B  
11:00-1:00 p.m.  
Section 2C  
1:30-3:30 p.m.  
Section 2D  
4:00-6:00 p.m.  
September 19-November 19, 2018

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Wood Working—Jeff Guill & Joe Purnell
Learn to make furniture using a simple sheet of plywood. *Introduction to Wood Working is a Prerequisite.*

**Section 1 – Shifts A & C**  
8:30-11:30 a.m.  
October 10-December 5, 2018  
Alternating Mondays & Wednesdays

**Section 2 – Shifts B & D**  
3:30-6:30 p.m.  
October 8-December 3, 2018  
Alternating Mondays & Wednesdays

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VISIT OUR WEBSITE  
www.cddcdanville.com
Customized Class Registration Form
*Only one class registration form per class.

Name: ______________________________________________________

Address: _________________________________________________

City: __________ State: _____ Zip Code: ______________________

Telephone Number – Home: ________________ Cell: ________________

Email: ____________________________________________________

Please check if we have permission to contact and distribute information to you by email. Your email address will not be used for any other purpose or given to a third party.

Date of Birth: _____________________________________

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<tr>
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Emergency Contact Information: (Optional)

Name and Relationship: __________________________________________________

Telephone Number(s): ______________________________________________________

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<th>Room Number / Location</th>
<th>Section</th>
<th>Start Date</th>
<th>Completion Date</th>
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</thead>
</table>

***Classes are filled on a first come, first served basis. If a participant misses 2 classes without notifying the CDC, their spot will be given to the next person on the waiting list.

Confidentiality Statement
All information received from you by the Career Development Center is Considered “Confidential Information.” Confidential Information will Remain under lock and key at all times when not in use and will not be Released to anyone without your written consent.

USW Local 831L Career Development Center, 2353 Riverside Drive, Danville, Virginia 24540
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