Joblink’s Electric Vehicle Station:  
*We’re getting eco-friendly!*

*Registration begins November 15, 2021.*
Easy ways to register

Local 1010 Members

1 PHONE Call (219) 399-8135 or (219) 399-8136
2 ONLINE Log on to bkjoblink.org
3 WALK-IN Office location-hours: Joblink Learning Center 3333 Michigan Ave. East Chicago, IN 46312
MON-THUR 8:30am to 4:30pm FRI By appointment

Local 1010 Members (Riverdale)

PHONE Call (708) 392-1083
FAX (708) 392-1193

Local 1011 Members

1 PHONE Call (219) 398-9363 ext. 112
2 ONLINE Log on to ihlearningcenter.org Fax (219) 354-0853
3 WALK-IN Office location & hours: Leon Lynch Learning Center 1410 Broadway Avenue East Chicago, IN 46312
MON-FRI 8:00am to 4:00pm

REGISTRATION BEGINS MONDAY NOV 15

Local 1010 Members

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ONLINE Log on to bkjoblink.org
WALK-IN Office location-hours: Joblink Learning Center 3333 Michigan Ave. East Chicago, IN 46312
MON-THUR 8:30am to 4:30pm FRI By appointment

Intro to Strategic Real Estate Investing
Retirement: Making Your Money Last
Taking Stock in Your Life & Finances
Charcuterie Workshop
Easy Guitar V3
Fairy Gardening
House Plants: Let Love Grow
Keep Crocheting
Learn to Play the Piano/Keyboard
Levels 1, 2, 3, or 4
Make a Pretty Spring Basket
Moroccan Clay Pot Cooking
Paint a Sign
Piano/Keyboarding Open Lab
Winter Stained Glass

SKILL BUILDING
Joblink Book Club
Navigating the Grocery Store
Nutrition in a Nutshell
Resume Writing
Social Security: Know Your Benefits

FITNESS
Improve Your Health
Yoga Basics
Yoga Gentle Seated

Did you know that you are eligible to take classes at other sites?
Check out their website to peruse their catalog of classes.
USW/Cleveland Cliffs- Burns Harbor www.mittalcareer.org
US Steel- Midwest www.uscareer.com/midwest
US Steel- Gary Works www.uscareer.com/midwest
See locations on page 27.
In this class you will learn how to troubleshoot and repair different brands and appliances. First learn to troubleshoot as a group and then by yourself under the instructor’s guidance. Expand your ability to work on a wide variety of appliances! Prerequisites: None

Mondays-February 14 to April 18
8am-12pm or 4pm-8pm
Location: JobLink
Instructor: Robert Webster

Eagle Aircraft Private Pilot Ground School
8wks

Eagle Aircraft will prepare you to take the FAA Private Pilot Written Exam and teach you what you need to know to begin flight training including aerodynamics, weather, weight and balance, systems, airspace, ATC, cross country planning, etc. Students attending this ground school will receive a flight bag, logbook, E6B, books, charts, plus three hours of simulator time. This course uses a combination of powerpoints, videos, quizzes, and visual aides to help the students complete the tasks. Prerequisites: Valid Driver’s License

Mondays-February 14 to April 18
8am-12pm or 4pm-8pm
Location: JobLink
Instructor: Robert Webster

Lawn Equipment: Quick Repair
3wks

Is your lawn equipment letting you down? This short-ened three-week class presents an opportunity for those with only one or two lawn machines to make repairs or maintain their equipment. Prerequisites: None

Mondays-February 21 to February 28
9am-12pm or 3pm-6pm
Location: JobLink
Instructor: Nick Nash

Lawn Equipment Maintenance & Repair
12wks

This 11-week course will briefly touch on procedures such as welding, machinery, tools, hydraulics, pumps, piping, print reading, and more. This introductory course is for people who want to improve their Ram-say score. Prerequisites: None

Tuesdays-January 18 to March 29
9am-12pm or 3pm-6pm
Location: Leon Lynch
Instructor: Nick Nash

MTM Prep
11wks

In this course, you will learn the basics of guitar/string instrument maintenance and set-up including neck, fingerboard and fret adjustment, balancing string intonation, setting proper string action, and repair of cracks and surface refinishing. Bring in your own instruments for a tune-up. Also, this can be used as open lab time for those who are working to complete their instrument from previous classes. Prerequisites: None

Saturdays-February 5 to February 26
9:30am-1pm or 2:30pm-6pm
Location: Leon Lynch
Instructor: David Dolak

Interested in Mechanical, Electrical or Instrumentation?
Now you can access hundreds of online courses through ISA Cyber U

Active steelworker registration begins Monday, November 15!
remodeling

You asked for an HVAC Lab here at Indiana Harbor—we’re building it—with your help! Register for the following classes and learn skills you need for remodeling while you help us create a new HVAC Lab. Register for one or register for them all.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>Drywall</strong></td>
<td>3wks</td>
<td>Learn all aspects of drywall installation as you add a classroom to your learning center. This is a hands-on class where you install drywall, tape drywall and spread joint compound. Your instructor will also teach you the code requirements for drywall fasteners. Learn by doing! Prerequisites: None. Mondays and Wednesdays-February 21 to March 9 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
</tr>
<tr>
<td><strong>Framing</strong></td>
<td>2wks</td>
<td>Learn to frame walls while you help create an HVAC lab for your learning center. This hands-on class will instruct students on how to frame walls to prepare for drywall installation through the use of measuring devices, fastening tools and building code issues. A participant will have a good idea on spacing of stud supports, headers and door components. NOTE: THIS CLASS STARTS ON TUESDAY 1/18/22. Prerequisites: None. Mondays and Wednesdays-January 18 to January 26 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
</tr>
<tr>
<td><strong>Electrical</strong></td>
<td>2wks</td>
<td>This is a hands-on class for our new HVAC class. The instructor will teach you how to install electrical conduits, boxes, wiring and all other material to prepare wiring prior to drywall installation. All methods and tasks will conform to the current National Electrical Code. Get real life experience in this class with Bill Cameon. Prerequisites: None. Mondays and Wednesdays-January 31 to February 9 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
</tr>
<tr>
<td><strong>Insulation</strong></td>
<td>1wk</td>
<td>Learn the importance of insulating exterior walls when renovating a home. This is a great way of improving wall thermal performance and reducing your heating bills. By properly insulating, you’ll also improve a building’s comfort level, while conforming to the International Energy Efficiency Code. This is a hands-on class as we will be insulating our new HVAC lab. Prerequisites: None. Monday &amp; Wednesdays-February 14 &amp; 16 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
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<tr>
<td><strong>Flooring</strong></td>
<td>2wk</td>
<td>Learn the different aspects of flooring in this hands-on class. You will learn how to level floors, apply mastics, design a floor pattern, lay floor tiles and trim. You will be helping us add a new classroom to your learning center. Prerequisites: None. Mondays and Wednesdays-March 21 to March 30 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
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<tr>
<td><strong>Painting</strong></td>
<td>1wk</td>
<td>Get ready to learn some efficient tips for how to paint interior walls to make your painting projects go faster and smoother. Prerequisites: None. Monday and Wednesdays-March 14 8am-11am or 3:30pm-6:30pm Location: Leon Lynch Instructor: Bill Cameon</td>
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To learn more about woodworking and DIY classes, please refer to the winter catalog.
How to Start and Run a Small Business 6wks

Planning before starting is an important step toward operating a successful business. Many students have said to me that they wish they would have taken this course before starting a business. This is an introductory course that teaches the basics of starting any type of small business. This course will focus on licenses/permits, location, deductible expenses, insurance, record keeping and legal structures. After you have taken this class, you will clearly understand what is required to start a small business. Spouses are welcome to attend at no charge. Prerequisites: None

Thursdays-March 17 to April 21
8am-10am or 4pm-6pm or 6pm-8pm
Location: Leon Lynch  Instructor: Scott Williams

Federal Tax Returns Using Turbo Tax 2wks

Bring your W2’s, other necessary documents and previous year taxes to class and prepare your federal and state taxes. With TurboTax you can find missing information, overlooked deductions, and entries that could trigger audits. You also get money-saving tax advice for this year and next. Turbo Tax prints ready-to-file IRS approved forms on plain paper or, you could file your federal tax returns electronically to receive your refunds faster. Prerequisites: None

Thursdays & Fridays-March 31 to April 1
12pm-12pm or 3:30pm-7:30pm
Location: Leon Lynch  Instructor: George Zahariadis

Intro to Strategic Real Estate Investing 2wks

This course will encompass core real estate investing fundamentals necessary to understand how to invest in real estate. Students will have a full understanding of Indiana laws regarding real estate, the criteria needed in order to invest in real estate, as well as a variety of real estate terminology. Prerequisites: None

Thursdays-January 20 to January 27
10am-12pm or 3pm-5pm
Location: JobLink  Instructor: Cory Armand

How to Develop a Marketing Plan for Your Business 8wks

One of the basic challenges facing small businesses is how to get the word out about your company’s goods services. In other words, how to reach potential customers and let them know who you are and what you are offering. This course will help you develop a plan to close more sales, increase your return on investment of sales and marketing dollars, find your core customer. organize your sales and marketing efforts and put social media to work for you. Spouses are welcome to attend at no charge. Prerequisites: None

Wednesdays-March 9 to April 27
8am-10am or 4pm-6pm or 6pm-8pm
Location: Leon Lynch  Instructor: Scott Williams

Retirement: Making Your Money Last 2wks

In this workshop, Edward Jones financial advisor Doug Lewis discusses ideas to build a reasonable and sustainable strategy for managing income and expenses during retirement. We’ll explore how to address key concerns such as inflation, health care expenses and market volatility as well as ways to prepare in advance for things that may not go as expected. Prerequisites: None

Wednesdays-February 2 to February 9
8am-10am or 4pm-6pm
Location: JobLink  Instructor: Doug Lewis

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Thursdays-January 20 to January 27
10am-12pm or 3pm-5pm
Location: JobLink  Instructor: Cory Armand
Charcuterie Workshop 1wk
Do you love meat and cheese? This class is for you! Learn how to create a charcuterie arrangement with various meat and cheese pairings. Then, you will paint and stain a round wooden tray with the colors and stencil design of your choice! Pre-registration is required. Visit www.cheeseandcrafters.com/woodensigngallery/woodtray for design options and email Lauren at cheeseandcrafters0@gmail.com with your design selection. Prerequisites: None

Wednesday-January 26 5pm-7pm
Location: Cheese & Crafters, LLC
104 E. Joliet St., Schererville, IN 46375
Instructor: Lauren Dinterman

Learn to Play the Piano: Keyboard Levels 1, 2, 3, or 4 10wks
This class is designed for all levels of piano students. Learning and playing the piano/keyboard can open up an incredible door of creativity for you, as well as a fulfilling life of music making. Learn from an instructor with over 45 years of playing experience and over 30 years of teaching experience. The instructor will work with groups and individuals based on their piano level. This class is available on site, or can be Zoomed with instructor online, or can be a hybrid class (on site and/or Zoom) in case you can not make it to class due to your schedule or other time conflicts. Prerequisites: None

Tuesday-January 25 to April 5
No Class: March 15
11:30am-1pm or 3:30pm-5pm
Location: Leon Lynch
Instructor: Frances Zahariadis

Paint a Sign 1wk
If you’ve always wanted to make your own beautiful wood sign but you’re not sure how to start, then we have the answer! All you have to do is show up and get ready to amaze yourself with your newfound artistic abilities. Make a fall or holiday sign of your choice! Pre-registration is required. Visit www.cheeseandcrafters.com/woodensigngallery/woodtray for design options and email Lauren at cheeseandcrafters0@gmail.com with your design selection. Prerequisites: None

Wednesday-February 16 5pm-7pm
Location: Cheese & Crafters, LLC
104 E. Joliet St., Schererville, IN 46375
Instructor: Lauren Dinterman

Easy Guitar 12wks
Easy Guitar is designed for beginner, intermediate and advanced guitar students to learn how to play guitar or improve their skills in an easy to understand live and video format. It’s never too late to learn, re-learn or improve your guitar skills. If you’ve always wanted to play this is your opportunity. Eric Lambert is an award winning teacher and performer who offers online courses through JobLink, Truefire.com and Woodpicker Music. Prerequisites: Own a guitar

Monday-January 10 to April 4
No Class: January 17
11am-12pm or 2pm-3pm or 3:15pm-4:15pm
Location: JobLink
Instructor: Eric Lambert

Keep Crocheting 4wks
Beginners and intermediate crocheters welcome! You will be able to choose your project based on your skill level. Your instructor can teach you just about any stitch you want to learn. You will learn how to follow a written pattern and through demonstrations. Have fun and learn to relax with what might become a lifelong hobby. Tools and yarn will be provided. Prerequisites: None

Thursdays-March 3 to March 24
9am-11am or 3:15pm-5:15pm
Location: JobLink
Instructor: Paulette Mezo
Join the book club one time or time and again. Here are some reasons you might consider it:
1. You read books you would never have thought of reading (and you enjoy them)!
2. Some books just need to be discussed.
3. You meet interesting people.
4. It’s fun!
Here’s how it works: A month or so before the book club meets, register for the class and pick up a copy of the book from JobLink. Read the book and come to the discussion. Give it a try! Prerequisites: None

Monday-March 14
3:30pm-5:30pm
Location: JobLink
Instructor: Marcia Taylor

♦ JobLink Book Club
1wk

Resume Writing
2wks

Are you considering retiring but would still like to work a few more years? Then you probably need an up-to-date resume. Whether you are looking for a job in the private sector or with the federal government, you will learn how to put together a resume that gets noticed. After the first class, the instructor will meet with you one-on-one to help you formulate a great resume.
Prerequisites: None

Tuesdays-March 8 to March 15
9:30am-12pm or 3pm-5:30pm
Location: JobLink
Instructor: Marcia L. Taylor

Social Security: Know Your Benefits
1wk

Get a crash course in Social Security 101. Learn about retirement, disability, Medicare benefits and more. Find out the easiest way to get a replacement Social Security or Medicare card.
It is never too early to know about your Social Security benefits. If you really want to get the most out of this learning experience, create a Social Security account at ssa.gov and bring your questions about our programs with you to the meeting. This is a great class for couples to help plan for the future.
This class is over Zoom, so anyone in the family can participate with you. Or come in to JobLink to participate! Prerequisites: None

Thursday-February 10
10am-12pm or 3:30pm-5:30pm
Location: JobLink
Instructor: Daniel Summer and Megan Rogers

♦ Nutrition in a Nutshell
1wk

Reading nutrition labels can be confusing and so can the articles you read online. Take the mystery out of nutrition while you learn the basics. Join registered dietitian, Nicole Olen, and learn to identify the four foolproof keys to a balanced diet and how to incorporate them into your busy lifestyle. Take this course to start a journey towards good nutrition and good health.
Prerequisites: None

Tuesday-January 11
10am-12pm or 3pm-5pm
Location: JobLink
Instructor: Nicole Olen

♦ Navigating the Grocery Store
1wk

Who gets overwhelmed just by walking into the grocery store? There are so many products and brands, and then there are items labeled “gluten-free” and “organic” that... it can get complicated! How can you decide what to buy? Join registered dietitian, Nicole Olen, to discuss tips and tricks for making your shopping experience both an easier and healthier one! Prerequisites: None

Tuesday-March 15
10am-12pm or 3pm-5pm
Location: JobLink
Instructor: Nicole Olen

♦ Skill Building

JobLink Book Club
1wk

Resume Writing
2wks

Social Security: Know Your Benefits
1wk

Nutrition in a Nutshell
1wk

Navigating the Grocery Store
1wk

Improve Your Health
12wks

Move better, sleep better, breathe better, feel better! This class is easy to follow with many alternatives to more difficult poses offered. All ages, body sizes, fitness levels, and experience levels - especially beginners - welcome! Fun, great music, and a wonderful way to start or end your day. Prerequisites: None

Wednesdays-February 2 to April 20
10am-11am or 3:30pm-4:30pm
Location: JobLink
Instructor: David Potesta

Yoga Basics
12wks

This 12 week life-changing, medically supervised program based in Functional Medicine, is a systems approach to healing. Based on the model used at the Cleveland Clinic Center for Functional Medicine, this 12-week program will help you discover the root cause of chronic conditions. The premise of Functional Medicine is that the root cause of chronic disease is a combination of nutrient deficiencies, toxins, food sensitivities, or underlying infections. The 12 weeks of classes are online, while the 6 weeks of live discussions will be livestreamed through TEAMS on 1-12 & 26, 2-9 & 23, 3-9 & 23 Prerequisites: None

Wednesdays-January 12 to March 30
10am-11am or 3pm-4pm
Location: JobLink
Instructor: Desiree Brummett

♦ Look For The Diamond

If space is available, any class with a (♦) next to the title is open AND completed a class yearly BEFORE the spouse can register.

~ Spouse Participation ~
Did you know in order for a spouse of an active steelworker to take a class, the active steelworker must have taken AND completed a class yearly BEFORE the spouse can register?

♦ Yoga Gentle Seated
11wks

This form of yoga is VERY user friendly, no getting up and down off the floor, muscle strain, or wobbling due to poor balance. This class is geared for comfort and care to those with joint issues especially knee, back, shoulder, and wrists. Lots of laughter, great music, fun stories to share, and most importantly feeling much better when you leave than when you came in! Prerequisites: None

Fridays-February 4 to April 22
No Class: April 15
10am-11am or 3:30pm-4:30pm
Location: JobLink
Instructor: David Potesta

Active steelworker registration begins Monday, November 15!
### JOBLINK LEARNING CENTER - OFFICE BUILDING

<table>
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<tr>
<th>Room B</th>
<th>Room C</th>
<th>Room D</th>
<th>Joblink Kitchen</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mon</strong></td>
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| ♦ JobLink Book Club  
March 14  
3:30pm-5:30pm | Easy Guitar  
January 10 to April 4  
No Class: January 17  
11am-12pm or 2pm-3pm or 3:15pm-4:15pm | ♦ Resume Writing  
March 8 to March 15  
9:30am-12pm or 3pm-5:30pm | ♦ Moroccan Clay Pot Cooking  
February 22  
3pm-6pm |
| ♦ Nutrition in a Nutshell  
January 11  
10am-12pm or 3pm-5pm  
(this class is over zoom)  
♦ Navigating the Grocery Store  
March 15  
10am-12pm or 3pm-5pm | ♦ Taking Stock In Your Life & Finances  
January 11 to February 15  
10am-12pm or 4-6pm | ♦ Improve Your Health  
January 12 to March 30  
10-11am or 3-4pm  
(Also online) | |
| ♦ Intro to Strategic Real Estate Investing  
January 20 to January 27  
10am-12pm or 3pm-5pm | ♦ Keep Crocheting  
March 3 to March 24  
9am-11am or 3:15pm-5:15pm | ♦ Social Security: Know Your Benefits!  
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February 2 to April 22  
10am-11am or 3:30pm-4:30pm | ♦ Fairy Gardening  
January 12  
9am-11am or 3pm-5pm | ♦ Houseplants: Let Love Grow Love  
February 9  
9am-11am or 3pm-5pm | ♦ Make a Pretty Spring Basket  
April 13  
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April 13  
9am-11am or 3pm-5pm | ♦ Lawn Equipment Maintenance & Repair  
January 13 to March 31  
8am-11am or 3pm-6pm | ♦ DIY: Repurpose It!  
January 13 to February 24  
9am-12pm or 3pm-6pm | ♦ DIY: Little Library & More!  
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<th>CNC Wood Cutting &amp; Engraving</th>
<th>Sublimation on Cell Phone Cases</th>
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**Upstairs Classroom**  
**Downstairs Classroom**  
**Live & Online Classroom**  
**Garage**  
**NOTE:** Hands-on portion of remodeling classes here.

**Live and Online classes are offered at Leon Lynch Learning Center and at JobLink.**  
**Visit our website for more information:**  
[careerdevelopmentchannel.org](https://careerdevelopmentchannel.org)

**Business Planning III: Finalization of a Business Plan**  
This course allows the participant the opportunity to complete a final draft of a business plan. The final draft will include an operational plan, a management plan, a marketing plan, as well as a financial plan. The financial plan will include a comprehensive sales forecast, a profit and loss projection and a cash flow projection. Spouses are welcome to attend at no charge. **Enroll today! Prerequisites:** None  
**Thursdays-January 13 to March 3**  
8am-10am or 4pm-6pm or 6pm-8pm  
**Location:** Leon Lynch  
**Instructor:** Scott Williams  
**12wks**

**Easy Guitar**  
Easy Guitar is designed for beginner, intermediate and advanced guitar students to learn how to play guitar or improve their skills in an easy to understand live and video format. It’s never too late to learn, relearn or improve your guitar skills. If you’ve always wanted to play this is your opportunity. **Eric Lambert** is an award winning teacher and performer who offers online courses JobLink, Truefire.com and Woodpicker Music. **Prerequisites:** Own a Guitar  
**Mondays-January 10 to April 4**  
11am-12pm or 2pm-3pm or 3:15pm-4:15pm  
**Location:** JobLink  
**Instructor:** Eric Lambert  
**6wks**

**How to Start and Run a Small Business**  
Planning before starting is an important step toward operating a successful business. Many students have said to me that they wish they would have taken this course before starting a business. This is an introductory course that teaches the basics of starting any type of small business. This course will focus on licenses/permits, location, deductible expenses, insurance, record keeping and legal structures. After you have taken this class, you will clearly understand what is required to start a small business. **Spouses are welcome to attend at no charge. Prerequisites:** None  
**Thursdays-March 17 to April 21**  
8am-10am or 4pm-6pm or 6pm-8pm  
**Location:** Leon Lynch  
**Instructor:** Scott Williams  
**MTM Prep**  
**11wk**

This 11-week course will briefly touch on the procedures such as welding, machinery, tools, hydraulics, pumps, piping, print reading, and more. This introductory course is for people who want to improve their Ramsay score. **Prerequisites:** None  
**Tuesdays-January 18 to March 29**  
8am-10am or 4pm-6pm or 6pm-8pm  
**Location:** Leon Lynch  
**Instructor:** Nick Nash  
**Taking Stock In Your Life & Finances**  
**6wks**

In this course you can acquire new-found confidence and understanding of the markets and how they affect individuals in their financial growth and retirement. The course will teach students how to remove the media noise and biased opinions from the news heard and seen daily. Students will learn to make financial decisions with clearer minds, based on probabilities of success and reduced risk. Students will learn to trade the stock market from very basic concepts to more advanced trading strategies. Students will also learn how to build strong lists of stock and mutual funds. **Prerequisites:** Internet access for viewing classes (or come to Joblink to view this class). Each registered student should have an active email address.  
**Tuesdays-January 11 to February 15**  
10am-12pm or 4pm-6pm  
**Location:** Live streamed & Joblink  
**Instructor:** Tom Cook
Amazon Fire Stick 4K Streaming 2wks

The new Fire TV Stick 4k connects your HDTV to a world of online entertainment with more power, a lightning-fast processor, support for 802.11 ac Wi-Fi, and a new antenna design. New remote with power, volume, and mute buttons let you control your TV, sound bar, and receiver. You get a huge selection of movies and TV episodes, and voice search capabilities. In this class we will learn how to install the newest version of KODI on the Fire Stick to gain access to thousands more streaming selections. If you wish to purchase a Fire Stick to take home, the cost is $35 per student. Prerequisites: None

Tuesdays & Wednesdays-March 8 to March 23
No Class: March 9 March 15 March 16
8am-10:30am or 4pm-6:30pm
Location: Leon Lynch
Instructor: George Zahariadis

Microsoft Excel Charting Workshop 1wk

A chart is a tool you can use in Excel to communicate data graphically. Charts allow your audience to see the meaning behind the numbers, and they make showing comparisons and trends much easier. In this workshop, you will learn how to create different types of charts, identify the different parts of a chart type and be able to modify them so they communicate information effectively. Prerequisites: Must have a valid personal email address provided to Z-Tech Enterprises.

Tuesday-March 1
Online
Location: Leon Lynch
Instructor: George Zahariadis

Photo and Graphics Editing: The Free Photoshop Alternative 4wks

This class introduces the skills necessary for working with pivot tables. Tasks include creating, revising, and formatting pivot tables, and adding pivot table fields. Students will also learn how to change pivot table layout, group pivot table items, and use pivot table calculations and multiple ranges. Prerequisites: Must have a valid personal email address provided to Z-Tech Enterprises. Microsoft Excel Introduction or equivalent knowledge of Excel

Tuesday-March 1
Online
Location: Leon Lynch
Instructor: George Zahariadis

Microsoft Excel Pivot Tables 1wk

In this class, you’ll learn everything you need to know to design and create your own CNC wood cut and/or engraving projects. We will discuss the CNC router operation, how to setup the router table correctly, how to program a router path to cut the materials specified—at the correct feeds and speeds, within the desired tolerances, design principals and techniques, and how to get your designs out of the computer and onto a CNC machine. Students will create projects in class and can come to Open Labs to create their own customized wood projects. Prerequisites: None

Tuesdays & Wednesdays-February 2 to February 23
8am-10:30am or 4pm-6:30pm
Location: Leon Lynch
Instructor: George Zahariadis

Photo and Graphics Editing: The Free Photoshop Alternative 4wks

This class introduces the skills necessary for productive development of workbooks. It includes tasks to explore Excel, create formulas, copy and move data, and print worksheets. The student will also learn how to work with ranges and use the Office assistant, basic workbook skills, and page setup. This class covers basic skills needed to prepare worksheets for publication. It includes tasks to format numbers, text, and cells. Prerequisites: None

Wednesdays-February 2 to February 23
Online
Location: Leon Lynch
Instructor: George Zahariadis

Microsoft Excel Charting Workshop 1wk

In this class we will learn how to color correct photos, remove or add objects and/or people, repair old photos, blur backgrounds, remove or replace colors, add text, create shapes with text or turn a photo into a vector logo for vinyl cutting, and many more tips to make your photos or logos stand out for sublimation, printing, or vinyl cutting. If you love taking photos or have taken or are planning on taking the Sublimation or Vinyl cutting classes, this class is for you and best of all the GIMP software we use is free. Prerequisites: None

Mondays-January 24 to February 14
Online
Location: Leon Lynch
Instructor: George Zahariadis

Microsoft Excel Pivot Tables 1wk

In this class, you’ll learn everything you need to know to design and create your own CNC wood cut and/or engraving projects. We will discuss the CNC router operation, how to setup the router table correctly, how to program a router path to cut the materials specified—at the correct feeds and speeds, within the desired tolerances, design principals and techniques, and how to get your designs out of the computer and onto a CNC machine. Students will create projects in class and can come to Open Labs to create their own customized wood projects. Prerequisites: None

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Mondays-January 24 to February 14
Online
Location: Leon Lynch
Instructor: George Zahariadis
**Sublimation Printing**

Sublimation printing is the method of applying an image and sayings to specially coated hard surface items such as ceramics, metals, fiber board and polyester cloth, using three main ingredients: sublimation ink, heat and pressure. In this class you will learn to use software to prepare your photo for the sublimation process and to use the special equipment required for the sublimation coating process. Come to class and bring your picture and/or phrase and choose an item such as a mug, t-shirt, a frame, box, or keychain and use the equipment to sublimate and take or give as a gift or memento. Prerequisites: None

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Sublimation Printing</td>
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<tr>
<td>Door Mats</td>
<td>1wk</td>
</tr>
<tr>
<td>License Plates</td>
<td>1wk</td>
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<tr>
<td>Cell Phone Cases</td>
<td>1wk</td>
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</tbody>
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**Door Mats**

In this one day workshop you will use your sublimation skills that you learned in previous classes and apply the designing and sublimation printing process to achieve the best results on door mats. Students will get one door mat to apply their design and practice with. Make sure to have your pictures or design description available for class. Prerequisites: Sublimation Printing class or equivalent knowledge

**License Plates**

In this one day workshop you will use your sublimation skills that you learned in previous classes and apply the designing and sublimation printing process to achieve the best results on license plates. Students will get two license plates to apply their designs and practice with. Make sure to have your pictures or design description available for class. Prerequisites: Sublimation Printing class or equivalent knowledge

**Cell Phone Cases**

In this one day workshop you will use your sublimation skills that you learned in previous classes and apply the designing and sublimation printing process to achieve the best results on a cell phone case. Students will get one phone case to apply their design and practice with. Make sure to have your pictures or design description available for class. Prerequisites: Sublimation Printing class or equivalent knowledge

**Windows 11 Preview & Upgrade**

Microsoft has released the new Windows 11 version. Microsoft’s first major operating system upgrade in six years. That means if you are purchasing a new computer or laptop, you will be working with Windows 11. Come to this class to see what new features are included with Windows 11 and to see if your computer is compatible to upgrade to Windows 11. Upgrades are free and you will be instructed on how to download and perform the upgrade to your personal computer or laptop. Microsoft will be phasing out Windows 10 in the next few years so come to this class to prepare for the latest OS. Prerequisites: None

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<tr>
<td>Technical Open Lab</td>
<td>1wk</td>
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**Technical Open Lab**

We have open labs available for you. Bring your computer or laptop to lab so we can help you with repairs or upgrades, back up your data or check your computer/laptop for viruses. If you have any Firestick, Raspberry Pi, Android TV box, alarm system, security camera, cell phone or tablet questions, bring those items in. If you have questions about a class you have recently taken or even need help on any software, this will be your opportunity to get your questions answered and make the repairs you need. Once you register for the class, show up any time between the hours listed. Prerequisites: None

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**NEW**

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In this class we will learn how to use files with graphics, patterns and letters to directly cut on vinyl. A vinyl cutter is a machine that is used for making signs, banners, advertisements for automobiles and vans, and apparel decoration. While these machines were designed for cutting vinyl, they can also be cut through computer and specialty papers, as well as thicker items like thin sheets of magnet. Come to this class and find out how you can press vinyl on apparel, and other surfaces, along with learning about the many different types of vinyl products and their specific uses. Prerequisites: None

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**Tino Fullimeni Scholarship Fund**

Scholarships will be awarded to children/ grandchildren of Steelworkers by the ICD. Application deadline is November 10, 2021. You may submit an application online at icdlearning.org. For additional information, please visit or call your learning center.

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Active steelworker registration begins Monday, November 15!
Q&A with Fannie Bishop

What year did you start at JobLink?
I started the beginning of March, 1991. At the time they needed a basic education instructor and an English as a Second Language teacher. I was told my job might only last a few months, because they were not sure that the program would continue. The program was basically brand new. But I agreed because I had just lost a publishing contract because the publisher, Scott Foresman, had dropped their adult education division.

What was your most memorable experience at JobLink?
There is no one experience that stands out, although I clearly remember the day of Sept 11, 2001. It was the first time I watched live TV on a computer – times have changed!

But what is most memorable, maybe I can say, what I am most proud of was my work with steelworkers on stage as well as a number of training videos that I worked on with my steelworker students.

Would you call that your greatest success?
My greatest success has always been my students’ successes. It was thrilling to be able to help steelworkers realize their dreams, enjoy a better retirement, expand their world and learn new skills. I have helped steelworkers move up on their jobs, get a college degree or certificate, or simply have the satisfaction of learning something new. Most importantly, I think people who come to JobLink find out that they can do so much more than they ever thought they were capable of. And it was exciting to be a part of that.

What was the most enjoyable part of your job?
I had more fun as a teacher than as a coordinator. I loved teaching Spanish and teaching writing. I had so many creative writers in my class as well as people who were willing to share their life stories with me. There is so much talent in this steel mill. I still have a book club running which I started in the late 1990s and that is lots of fun. We laugh so much during our discussions of the books we choose. I hope to continue with that group.

What are your plans for retirement?
I don’t have any firm plans, but I have been working towards a certification which I am close to completing. It will give me the credentials and knowledge to work at a hospice, nursing home or hospital playing my harp for patients. That may or may not pan out. I do hope to continue teaching a bit, but on a schedule that will allow me to travel overseas and here in the U.S. I will spend a month in Mexico in February in the same place where I lived many decades ago. And I hope to be able to do more watercolor painting. That would be fun!

What will you miss the most?
That’s an easy question – the people! I will also miss seeing all the cool projects that people create in our learning center.

Congratulations Marcia, on Your Retirement!

Bill Needles announced his retirement in September. The reaction? “OH, NO!” Bill has been a mainstay and a blessing to students and staff at JobLink and at Leon Lynch since 2004. We were so lucky to have such an accomplished IT staff member. Before he moved back to his hometown of Highland, IN, Bill had a career as Chief Technology Officer and Vice President at two different corporations, where he accrued multiple patents for his innovations in the field. Despite his pedigrees, he was a patient and thorough instructor and master problem solver. Over the years at JobLink, he has taught hundreds of steelworkers. He even taught high-level IT certification classes such as A+, MTA, and Network+. Besides teaching, Bill was our “IT guy,” installing and repairing all of our equipment. He also made us state-of-the-art learning centers by introducing the following innovations:

♦ He set up the Polycom, or telecasting system, allowing us to communicate with other sites and record classes.
♦ He ran a class that installed JobLink’s networking.
♦ He designed, installed and maintained the Live and Online system.
♦ He built and maintained the websites for both Leon Lynch and JobLink.
♦ He created an online proposal database that allows teachers to propose classes enabling us to create catalogs such as the one in your hands.

They say everyone is replaceable. But at least for now, we don’t know how to replace Bill. It may take three people to fill his shoes.

Best wishes to you, Bill, for a long and satisfying retirement! And thank you for all you have done.

Some pics from the past...

Best Wishes, Bill Needles!

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Best wishes to you, Bill, for a long and satisfying retirement! And thank you for all you have done.
**Local 1010 - Joblink Learning Center and Riverdale**

**how to register**

**online**
Register online at [bkjoblink.org](http://bkjoblink.org)

**by phone**
Call our office Mondays through Thursdays between 8:30am to 4:30pm (219) 399-8135 or 816.

Please Note: Classes are filled on a first-come, first-served basis.

Registration begins at 8:30am. Register in-person for T.A.P. classes.

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**Local 1011 - Leon Lynch Learning Center**

**how to register**

**online**
Register online at [ihlearningcenter.org](http://ihlearningcenter.org)

**by phone**
Call our office Mondays through Fridays between 8:00am to 4:00pm at (219) 398-9363 ext. 112 or fax enrollment to (219) 354-0853.

**in person**
Stop by our office Mondays through Fridays between 8:00am to 4:00pm.

---

**JobLink’s Subcommittee**

- Dor Seifert, 937-7784 x 141
- USW Local 1010 President
- James Thomas, 937-7784 x 115
- USW Local 1010 Vice President
- Andres Maldonado, 937-7784 x123
- USW Local 1010 Contract Coordinator
- Terra Samuel, 937-7784 x111
- USW Local 1010 Training Coordinator
- Roger Hughes, 399-4699
- USW Local 1010 Contract Coordinator
- Andres Maldonado, 937-7784 x 123
- USW Local 1010 Vice President
- USW Local 1010 President
- Don Seifert, 937-7784 x 141

**JobLink Coordinator**

- Karen Farrer, 399-8134
- Roger Hughes, 399-4699
- Cleveland Cliffs Company Rep.
- Macario Gallegos, (219) 398-9363 ext. 111
- Nelson Franco, Coordinator
- Administrative Assistant (219) 398-9363 ext. 112
- (219) 688-0627 (cell)

**Mission Statement**

The Leon Lynch Learning Center career development program is established to prepare the Steelworker for opportunities outside the employment of the steel mill and making them a more rounded individual.

**Restrictive Classes**

- Out of your $2,000 a year customized course allowance, you can only use $1,250 per year on restricted personal development classes.

**Customized Courses**

- Each participant is limited to $2,000 annually for courses in this category. These are the classes created by the learning centers specifically for steelworkers. Nearly all of the classes in this category are advertised in our catalogs.

**Tuition Assistance Program**

The Tuition Assistance Program allows steelworkers to attend colleges and schools of their own choice as long as the schools are accredited institutions of post-secondary education or are recognized by a state board of vocational education. $2,500 in tuition assistance.

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**Issuance 15**

- The ICD policy “Issuance 15” allows retirees access to tuition assistance if: That retiree has begun a career goal using TAP, has retired within the last 12 months, and if there is money available from the previous year’s tuition assistance budget.

**Issuance 14**

- Students who have an educational and career goal in mind and need more than $2,000 yearly to achieve those goals should apply for Issuance 14. If the student has a specific goal in mind, they have to create an educational development plan and apply for the combination of these funds. If approved, a steelworker may be eligible for up to $4,500 yearly.

**Riverdale**

**Office Hours**

Monday through Friday 7:00 am to 3:00 pm

**Information**

General Information (708) 392-1083
Fax (708) 392-1193

**Mailing Address**

1410 Broadway Avenue, East Chicago, IN 46312

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<tr>
<th>Course</th>
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<td>Nutrition in a Nutshell</td>
<td>Tuesday/January 4</td>
<td>Tuesday/January 11</td>
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<tr>
<td>Taking Stock in Your Life &amp; Finances</td>
<td>Tuesday/January 4</td>
<td>Tuesday/January 11</td>
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<td>Fairy Gardening</td>
<td>Wednesday/January 5</td>
<td>Wednesday/January 12</td>
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<tr>
<td>DIY: Repurpose It!</td>
<td>Thursday/January 6</td>
<td>Thursday/January 13</td>
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<tr>
<td>Lawn Equipment Maintenance &amp; Repair</td>
<td>Thursday/January 6</td>
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<td>Piano/Keyboard Open Lab</td>
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<tr>
<td>Woodshop Curved Jewelry Boxes</td>
<td>Tuesday/January 11</td>
<td>Tuesday/January 18</td>
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<tr>
<td>Woodshop Custom Projects</td>
<td>Thursday/January 13</td>
<td>Thursday/January 20</td>
</tr>
<tr>
<td>Intro to Strategic Real Estate Investing</td>
<td>Wednesday/January 26</td>
<td>Wednesday/February 2</td>
</tr>
<tr>
<td>Retirement: Making Your Money Last</td>
<td>Wednesday/January 26</td>
<td>Wednesday/February 2</td>
</tr>
<tr>
<td>Yoga Basics</td>
<td>Friday/January 28</td>
<td>Friday/February 4</td>
</tr>
<tr>
<td>Yoga Gentle Seated</td>
<td>Friday/January 28</td>
<td>Friday/February 4</td>
</tr>
<tr>
<td>String instrument Repair Workshop</td>
<td>Monday/January 31</td>
<td>Saturday/February 5</td>
</tr>
<tr>
<td>Houseplants: Let Love Grow</td>
<td>Wednesday/February 2</td>
<td>Thursday/February 10</td>
</tr>
<tr>
<td>Social Security-Know Your Benefits!</td>
<td>Thursday/February 3</td>
<td>Thursday/February 10</td>
</tr>
<tr>
<td>Moroccan Clay Pot Cooking</td>
<td>Tuesday/February 15</td>
<td>Tuesday/February 22</td>
</tr>
<tr>
<td>Keep Crocheting</td>
<td>Thursday/February 23</td>
<td>Thursday/March 3</td>
</tr>
<tr>
<td>Resume Writing</td>
<td>Tuesday/March 1</td>
<td>Tuesday/March 8</td>
</tr>
<tr>
<td>DIY: Little Library and More!</td>
<td>Thursday/March 3</td>
<td>Thursday/March 10</td>
</tr>
<tr>
<td>JobLink Book Club</td>
<td>Monday/February 14</td>
<td>Monday/March 14</td>
</tr>
<tr>
<td>Navigating the Grocery Store</td>
<td>Tuesday/March 8</td>
<td>Tuesday/March 15</td>
</tr>
<tr>
<td>Open Electrical Safety Lab</td>
<td>Wednesday/March 30</td>
<td>Wednesday/April 6</td>
</tr>
<tr>
<td>Make a Pretty Basket</td>
<td>Wednesday/April 6</td>
<td>Wednesday/April 13</td>
</tr>
</tbody>
</table>

### How to register?
- **Online at 8:00am** at bkjoblink.org
- **OR** in person or by phone at 8:30am 399-8135 or 8136.

**Register as early as possible because classes can fill quickly.**

**NOTE:**
- Spouses of retirees CAN NOT participate in classes.
- Classes without a diamond (♦) next to them are for active steelworkers only!
- Look for the ♦ if space is available, any class with a diamond (♦) next to the title is a class that Local 1010 and 1011 spouses and retirees are eligible to take. Classes without a diamond (♦) next to them are for active steelworkers only!
You asked for an HVAC lab here at Indiana Harbor—and we’re building it—with your help! Register for the classes on page 6 and learn the skills you need for remodeling while you help us create a new HVAC lab. Register for one or register for them all.